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COUNTY OF KAUA'I
DEPARTMENT OF FINANCE
REAL PROPERTY DIVISION

Parcel ID (Tax Map Key)				
Zone	Section	Plat	Parcel	CPR

2027 LONG-TERM AFFORDABLE TENANT OCCUPIED RENTAL PROGRAM

ANNUAL FILING DEADLINE SEPTEMBER 30th

Per § 4-2.2. of the Kaua'i County Code, a fee will be assessed for requested document copies.

NOTICE: *(1) Changes to any existing Rental/Lease Agreements must have the* ***signatures*** *of the tenants, owner or agents. (2) The application must have the original signature of the Owner, no agents' signatures. (3) Those submitting Rental/Lease Agreements expiring October 31st or before, must provide the renewal agreement NOT later than November 15, 2026.*

For applicants who file and are approved for the 2027 tax year, and provided multi-year lease with tenant name, term of lease, if tenant pays utilities described below, if multi dwellings on the property provide the unit number covered by lease and affordable rent amount clearly stated in the lease agreement, may consider this application and its approval good for up to three (3) years.

PART I: OWNER INFORMATION

Lease Term Dates (start & end dates): _____

Owner's Name: _____

Mailing Address: _____

City/State/Zip: _____

HM/BUS Phone: _____ Cell Phone: _____ Email: _____

PART II: LONG TERM AFFORDABLE RENTAL TENANT OCCUPIED RENTAL APPLICATION DEFINITION AND QUALIFICATION

1. Definition:

"Long Term Affordable Rental means a dwelling subject to a written lease agreement with a term of (1) year or more and at monthly rent not to exceed the maximum housing cost based on **90% of the Kaua'i Median Household Income** as set forth in the Kaua'i County Housing Agency Affordable Rental Housing Guideline for the year which the owner files his or her application."

2. Property Identification: Property/Situs Address: _____
House Number, Street Name, and Town

3. Maximum Allowable Monthly Rental amount: (Please check appropriate description of your unit)

Seclect number of bedrooms being rented with attached application	Description of unit with 1 year or longer rental agreement	Check box for who is responsible for paying utilities (utility allowance includes electric, gas, water and sewer) Owner pays all ☐	Tenant pays any ☐
☐	Studio	$2,075	$1,814
☐	1 - bedroom	$2,224	$1,936
☐	2- bedroom	$2,668	$2,306
☐	3- bedroom	$3,083	$2,654
☐	4- bedroom	$3,439	$2,922
☐	5- bedroom	$3,794	$3,209

****IMPORTANT:** To qualify, you must submit an executed "CURRENT" copy of your Rental Agreement with this application. Each rental unit that you are applying for must be accompanied by an application and a written rental agreement. Rental Agreement and/or Lease Agreement cannot expire on or before September 30, 2026, to qualify. If you have more than one rental unit on the same property, ALL rentals must qualify as Long-Term Affordable rentals to benefit the "Owner-Occupied" or "Long-Term Affordable Rental" tax class; or the "Long Term Affordable" tax class. **Tenants must be 18 years of age or older to be considered legal tenants; renters/lessees must reside at the property to be recognized as their principal residence, as noted in the application.**

4. Tenant Contact Information:

Renter's Name: _____

Mailing Address: _____

City/State/Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

PART III: OWNER CERTIFICATION

I certify that the tenant OCCUPIES the property described above as their principal residence. I authorize the County of Kaua'i to verify my rental, tenant information, or any other information on this application. I further agree to notify the Real Property Assessment Section within 30 calendar days if my property is (a) sold, (b) sublet (c) is no longer being leased by the lessee named on the submitted rental agreement residing on the property and/or (d) is no longer being rented at the affordable rental rate indicated on my application.

ANY PERSON WHO FALSIFIES AND MISREPRESENTS ANY INFORMATION IN MEETING REQUIREMENTS OF CHAPTER 5A-11A.1 MAY BE FINED $1,000 OR IMPRISONED FOR NOT MORE THAN ONE YEAR OR BOTH.

_____ _____
Signature of Owner (Owner's signature ONLY – NO Agent's Signature) Date

OFFICIAL USE ONLY

Received date: _____ Clerk: _____ End Year: _____ Renew: _____

REAL PROPERTY ASSESSMENT
• (808) 241-4224 (main) • (808) 241-6252 (fax)
• rpassessment@kauai.gov (email)
• 4444 Rice Street, Suite 454 • Līhu'e, Hawai'i 96766

REAL PROPERTY COLLECTION
• (808) 241-4272 (main)
• rpc@kauai.gov (email)
• 4444 Rice Street, Suite 463 • Līhu'e, Hawai'i 96766

www.kauai.gov or www.kauaipropertytax.com (website)

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