



RENTAL APPLICATION
Hawai'i Association of REALTORS® Standard Form
Revised 6/24 For Release 8/24



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Owner/landlord complies with all Federal and State fair housing and anti-discrimination law that prohibits discrimination based upon Buyer's race; color; national origin; ancestry; religion; sex, including gender identity or expression; sexual orientation; handicap; disability; familial status; marital status; age; or human immunodeficiency virus infection.

INSTRUCTIONS: The following is an explanation of the Rental Application process:

Applicant Name: _____

Application:

- Each adult applicant must complete a separate Rental Application.
- List the names of all occupants (including minors). Each adult applicant must pay an application fee of \$ _____ per adult applicant to cover the costs of obtaining information about the Applicant.
The application fee is payable to _____
by ☐ personal check ☐ cashier's check ☐ cash ☐ money order ☐ electronic payment
☐ other, describe: _____.
- **Verification of employment and income** must be provided (copy of current pay stub, tax returns, bank statements, etc.).
- Provide any additional information (letters of reference, etc.).
- Picture ID required.

**** Any information missing from the Rental Application (telephone numbers, previous landlord's name, signatures, etc.) or if Rental Application fee is not received; the Rental Application will be considered **INCOMPLETE** and will **NOT** be processed.**

Submitting Rental Application: (Choose only one)

- Hand deliver or mail to management office at:
Company name and address Kauai Dreams Realty
- Fax number 808-822-5218
- Email directly to: Agent's name Taylor Klingensmith Agent's email address kdrteam2@gmail.com

**** When faxing or emailing this Rental Application, please make arrangements to get monies for the Rental Application fee either dropped off, mailed to management office, or _____**

Processing:

- Landlord or their agent will promptly process this Rental Application. Within 30 days after Landlord or their agent submits requests to screen Applicant, Landlord or their agent will return to Applicant any amount of their rental application fee not used to cover the cost of obtaining information about Applicant. Landlord or landlord's agent must provide Applicant a receipt for payment of the application fee and breakdown of costs covered by the application fee upon Applicant's request
- Co-signers for an applicant must provide their own completed Rental Application, fee, and verification of income.
- Rental Applications are evaluated based on credit, income qualifications, and rental history.
- Rental Application is for qualification purposes only and does not in any way guarantee that the applicant will be offered this property. Applicant understands that more than one application on this rental property may be received and considered.

**** Once approved, the applicant must respond and set a time within 24 hours to sign a Rental Agreement and pay the deposit or offer to rent may be rescinded.**

**** Managing Agent may require Renter's Insurance prior to occupancy.**

At the time of signing the Rental Agreement, a picture ID is required. Payment for a security deposit is payable by ☐ personal check ☐ cashier's check ☐ cash ☐ money order ☐ electronic payment ☐ _____



RENTAL APPLICATION

Rental Application fee of \$ _____ per adult applicant. Received by: _____
Amount rec'd: \$ _____ Date: _____ Payment method: _____

Rental Property Location: _____ Prop Code: _____

When would you like to move in? _____ Desired length of lease _____ Monthly Rent: _____

Proposed Tenants and other Occupants (one application per adult)

Full Name (First MI Last): _____ SS# _____

State Driver's License# _____ State ID# _____

Phone Numbers: _____, _____

Email address(s): _____

List all

Other Proposed Occupant: _____

Other Proposed Occupant: _____

Other Proposed Occupant: _____

Will any animals be living with you? Please explain: _____ weight/age _____

Note: Pets require prior written approval and possible additional deposit.

Housing Information:

Present Address: _____ City: _____ State: _____ Zip: _____

Landlord's Name: _____ Phone #: _____ Email address _____

Move in date: mo _____ yr _____ Move out date: mo _____ yr _____

Amount of rent paid: \$ _____ Reason for moving: _____

Previous Address: _____ City: _____ State: _____ Zip: _____

Landlord's Name: _____ Phone #: _____ Email address _____

Move in date: mo _____ yr _____ Move out date: mo _____ yr _____

Amount of rent paid: \$ _____ Reason for moving: _____

Personal Information:

1) Does anyone in your party smoke? Yes [] No []

2) Do you carry Renter's Insurance Yes [] No []

The property owner carries insurance on the **dwelling only**.

3) Have you declared bankruptcy or had a foreclosure in the past seven (7) years? Yes [] No []

4) Have you had any late payments in the past year? Yes [] No []

5) Have you ever been evicted? Yes [] No []

If yes, explain _____

6) Have you ever been convicted of or pleaded guilty or "no contest" to a felony? Yes [] No []

If yes, explain _____

Have you been a party to any litigation in the past 10 years? Yes [] No []

7) Where did you learn about this property? _____

APPLICANT'S INITIALS & DATE

Employment Information:

Status ☐ Full Time ☐ Part Time ☐ Full Time Student ☐ Part Time Student ☐ Unemployed
 ☐ Self Employed ☐ Retired

Employer: _____ Phone #: _____

Address: _____ Supervisor: _____

Position Held: _____ How long employed? _____ Gross Monthly Income: _____

Previous Employer: _____ Phone #: _____

Address: _____ Supervisor: _____

Position Held: _____ How long employed? _____ Gross Monthly Income: _____

Other Income: \$ _____ Source: _____

Housing Assistance: _____ Amount: \$ _____

Case Worker's Name: _____ Phone #: _____

Military Personnel Only:

Branch of Service: _____ Duty Station: _____ Rank: _____

Length of Service: _____ yrs. Date of Rotation: _____ Housing Allowance: _____

Position: _____ Gross Monthly Income: _____

Supervisor: _____ Telephone: _____ Cell: _____

Commanding Officer: _____ Telephone: _____ Cell: _____

Bank Data:

Bank Name: _____ Branch: _____ Checking ☐ Savings ☐

Bank Name: _____ Branch: _____ Checking ☐ Savings ☐

Auto Data:

Auto Make: _____ Model: _____ Year: _____ Color: _____ License Plate #: _____

Auto Make: _____ Model: _____ Year: _____ Color: _____ License Plate #: _____

Personal References (Hawai'i Resident Preferred):

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Name of Nearest Living Relative: _____ Relationship: _____

Address: _____ Telephone Number: _____

E-Mail: _____

In case of emergency contact: _____ Telephone Number: _____

E-Mail: _____

I HEREBY AUTHORIZE CONSUMER REPORTING AGENCIES TO PROVIDE YOU WITH CONSUMER REPORTS RELATING TO ME. I HEREBY GIVE MY PERMISSION FOR YOU TO VERIFY ALL INFORMATION. I HEREBY CERTIFY THAT ALL THE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Applicant Signature: _____ **Date:** _____

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